



**GCCRS Engineering Advisory Group
An independent committee convened by
Engineering New Zealand to support the GCCRS**

SUBJECT	Meeting Minutes – 27 May 2019
PRESENT	Tania Williams (Co-Chair ENZ), Helen Davidson (Co-Chair ENZ), David Whittaker (NZSEE), Barry Brown (SESOC), Tony Fairclough (NZGS)
IN ATTENDANCE	Darren Wright (Director, GCCRS) Dave Brunson (Consultant ENZ), Madison Dobie (Legal Advisor ENZ), Gemma Natoli (ENZ), Kirsty Hamilton (GCCRS)
APOLOGIES	

1. Welcome

1.1 Conflicts of Interest

No conflicts were declared.

1.2 Minutes and Actions

Previous minutes from the Engineering Advisory Group meeting of 12 April 2019 were accepted by members.

Actions from the previous meeting were discussed and progress noted, including procuring new panel members to meet the demand on the current Engineering Panel.

2. Operational Updates

2.1 GCCRS Operational Update

A GCCRS operational service update was presented.

There are 763 open cases with GCCRS and 242 have been closed. The most common means of closing claims is cash settlement. It was noted that the engineering service is helping to achieve resolution. GCCRS has appointed some new case managers to help with resourcing issues.

The GCCRS budget announcement will be made later in the week.

2.2 Panel Update

An engineering service update was presented.

There have been 90 referrals to the engineering service and 46 of those have been completed. Demand for the expert engineering panel remains high and feedback continues to be positive.

Current and future demand on the Panel was discussed, including the establishment of the new Earthquake Insurance Tribunal, the role of initial appraisals, and the procurement process to appoint more panel members.

There was discussion of quality assurance processes, and the possibility of using a “triage” engineer to ensure that the service is getting the right input at the right time.

3. Engineering Issues

3.1 Discussion on Legal Issues

There was a debrief on the discussion which took place at the 12 April 2019 meeting with the Chair of the LAG, and the role of peer reviewers to comment on the insurance policy standard.

3.2 Risk Register

A draft risk register was tabled for discussion.

The members were asked to provide their feedback on the risk register after the meeting for the re-drafted register to be tabled at the next meeting.

The Panel’s use of the “get home safe” app was discussed.

3.3 Case Studies

Two examples of peer reviews and one example of a facilitation outcome statement were tabled for the members to review. Possible improvements were discussed.

The EAG asked to see more examples so that they could understand the process further.

4. General Business

5.1 Panel Session and technical forum

An overview of the upcoming panel session was discussed.

The next Technical Forum is scheduled for Monday 27 May. It was discussed that the purpose of the forums is to get the most up to date information out there and enhance knowledge sharing. The topics to be presented will be relevelling deep piles, overpinning and an update on epoxy injection research. Three of the panel members will present on these topics and lead a discussion.

5.2 Arising issues

There was a discussion about the Letter of Engagement on the Engineering New Zealand website.

5.3 Next Meeting

The EAG discussed their availability for the next meeting. Due to some absences, it was agreed that the next meeting would be held in mid-August, combining the July and September meetings.

The meeting closed at 1pm.